

Constitution

of the Student Council

at Skolkovo Institute of Science and Technology

Content

[Article I. Name](#)

[Article II. Purpose](#)

[Article III. Functions](#)

[Article IV. Structure](#)

[Article V. Membership](#)

[Article VI. Officers](#)

[Article VII. Elections](#)

[Article VIII. Voting Procedures](#)

[Article IX. Council Meetings](#)

[Article X. Initiatives](#)

[Article XI. Open Records](#)

[Article XII. Amendments](#)

[Article XIII. Ratification](#)

Article I. Name

The Student Body is collectively formed by the registered and special students of Skolkovo Institute of Science and Technology (Skoltech). Their official representative body shall be known as the Student Council (“SC” or “Council”).

Article II. Purpose

The purposes of the Student Council is to serve as an official representative of the student body at Skolkovo Institute of Science and Technology and to represent students on all matters pertaining to their general welfare as students.

Article III. Functions

The functions of the Student Council shall include the following items:

- To provide a formal means of communication among students and organize a forum for discussion of issues of concern to students.
- To organize and hold selection process of students for appointment to institution committees.
- To provide for and promote students extra-curricular activities.
- To organize a set of welcoming and orientation sessions for new students.
- To own and manage property and accounts which will assist in securing the above objectives.

Article IV. Structure

The council shall constitute of 3 branches: representative, standing, and administrative. The Branch of Representation shall include: Program representation, Campus representation, Innovation representation, and At-Large representation. The Branch of Standing Committees shall include standing and ad hoc committees. The Administrative Branch shall include members from the Office of Student Affairs and the Center of Entrepreneurship and Innovation. The Council is governed by the Council Officers.

Article V. Membership

All students, special or registered in degree programs, at Skoltech shall be members of the Student Body. Any member of the Student Body is eligible to serve on the Council. No member of the Council can hold more than one of the following positions at any given time: a Council representative, a Council Standing Committee Chair, and a Council Officer, unless specified otherwise in Bylaws. Members of the Council from the Branch of Representation may be members of standing committees, but may not chair them, unless specified otherwise in Bylaws

I. Council representatives shall be chosen as follows:

1. Program representation

Each educational program at Skoltech is entitled to direct one representative on the Council for every 50 students. No program shall have more than 5 representatives.

2. Housing representation

Each on-campus living group shall have one representative on the Council. Off-campus living students shall have no more than two representatives on the Council.

3. Innovation representation

There shall be three openings for representation of students' interests regarding innovation and entrepreneurship environment: one for students pursuing a degree Master of Science, one for students pursuing a degree Doctor of Philosophy, and one for international students.

4. At-Large representation

There shall be five student representatives in the Council for At-Large seats: one for students pursuing a degree Master of Science, one for students pursuing a degree Doctor of Philosophy, one for international students, and two for the openings not mentioned before. The Council may vote to designate two remaining At-Large seats. Such designation shall be approved by a 2/3 vote of the Council.

II. The Student Council may establish standing and ad hoc committees to pursue specific goals of the Council. Each standing and ad hoc committee shall be chaired by at least one student.

III. There shall be two openings for non-voting representatives from the Office of Student Affairs and the Center of Entrepreneurship and Innovation.

IV. Student members of Institution committees shall be the members of the Council committee concerned with the related issue.

V. The officers of the Student Council shall be elected according to the Article IV of this Constitution.

Article VI. Officers

The Council shall elect its officers for the term of one year who shall be the President, the Vice-President, the Treasurer, and the Secretary. No individual may hold two offices simultaneously. No individual may hold the same office for more than two years.

Article VII. Elections

The election procedure for the first elections shall be specified in the First Year Bylaws. The election procedure shall be provided in the Bylaws and include:

1. Election of Council Members

The Council Member terms will be for one year, starting September 16. The Members may seek re-election. Any member may resign by submission of a written resignation to the Council President. The recall of a member may be initiated as shall be provided for in the Bylaws.

2. Election of Council Officers

The President shall be nominated by the Council and be elected by the Student Body in May. The President shall be nominated after 1 year term as a member of the Student Council. The Vice-President shall be nominated by the President and approved by the Council in May. The Treasurer and the Secretary shall be nominated and elected by the Council in May. The officers shall assume office on May meeting. The Officer may be impeached or removed by an investigation committee initiated by the 2/3 vote of the Council or by 30% petition of the Student Body.

Article VIII. Voting Procedure

Each Council member - except the non-voting representatives from the Office of Student Affairs and the Center of Entrepreneurship and Innovation - Council Committee Chairpersons and Council Officers shall have only one vote at any matter. A voting decision of the Council shall be made by the simple majority of those presented on the Council meeting, unless specified otherwise by the Council.

Article IX. Council Meetings

1. Meetings of the Council shall be held once per month. The meetings shall be scheduled by vote of the Council or at the discretion of the President.
2. Meetings of the Council may be called to consider a special matter, by the President, by four Council members, or by petition of 5% of the Student Body
3. Meetings shall be opened for all members of the Student Body.

Article X. Initiatives

The vote on a matter shall be initiated by a petition of 10% of the Student Body or by the 2/3 of the Student Council. The result shall be binding for the Council if at least 20% of the Student Body concurred with results.

Article XI. Open Records

All records of the Student Council shall be opened to every member of the Student Body at Skoltech, subject to administration policy.

Article XII. Amendments

Amendments to this Constitution may be proposed by the Council or by 10% of the Student Body through petition in writing. Proposed amendments shall be conspicuously posted for a period of one month before action or adoption. Adoption requires 2/3 votes of the full Council and 2/3 of the Student Body voting in a referendum. The Council shall vote within 2 months after posting amendment. The referendum shall be held within 1 week of Council approval.

Article XIII. Ratification

The Constitution shall be ratified if a majority of members of the Student Body voting in a referendum held in September, 2013 shall approve it. It shall take effect immediately if ratified.